

Schuylkill Technology Center
North Campus

Practical Nursing Program
Advanced Placement



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SCHUYLKILL TECHNOLOGY CENTER – NORTH CAMPUS
PRACTICAL NURSING PROGRAM
ADVANCED PLACEMENT POLICY

We believe that each individual has the right to an education that will enhance maximum personal and professional growth and development.

The Schuylkill Technology Center – Practical Nursing Program faculty proposed that Advanced Placement be granted to selected individuals who meet specific criteria of health care/nursing education and experience.

The faculty further proposes that students enrolled in this program can voluntarily or by recommendation withdraw from the program and may qualify for employment in health care agencies in a role other than that of a Practical Nurse i.e. to include, but not limited to home health care aide, nursing assistant, and/or a companion.

Policy was approved by Pennsylvania State Board of Nursing 10/86 and implemented 1/1/87.

Refined 11/91

Revised 2/06, 2/07, 2/08, 11/15, 12/20

Reviewed 6/99, 5/00, 4/01, 3/02, 12/02, 4/03, 4/04, 4/05, 7/09, 7/10, 12/11, 12/12

SCHUYLKILL TECHNOLOGY CENTER – NORTH CAMPUS
PRACTICAL NURSING PROGRAM
ADVANCED PLACEMENT POLICY CRITERIA

Advanced Placement may be granted to selected individuals who meet specific criteria of health care/nursing education and experience.

Selected individuals include:

1. Applicant who has completed a fundamentals in nursing course with a skills lab component within two (2) years of the start date. The course grade must be 80% or higher.
2. Applicant who had completed Anatomy & Physiology I & II from an accredited college and achieved a grade of 80% or higher. The courses must have been completed from the same institution and been within three (3) years of the start date.

Advanced Placement will be granted when there is availability for the addition of a student in the specified term. This addition must meet the cooperating agency agreement conditions and must not increase class membership that will exceed a 1:15 teacher/student ratio in clinical practicum.

A processing fee of \$100.00 is required for Advanced Placement Evaluation. This is in addition to the \$30.00 application fee and an \$80.00 TEAS testing fee. TEAS tests that meet the Schuylkill Technology Centers Practical Nursing Program benchmarks will be accepted from the previous five (5) years from other institutions.

Tuition is prorated for the terms the students will be enrolled and is based on the current program costs.

The applicant shall be granted Advanced Placement only if the faculty believes such a decision is educationally sound and in the best interest of the applicant.

SCHUYLKILL TECHNOLOGY CENTER – NORTH CAMPUS
PRACTICAL NURSING PROGRAM
ADVANCED PLACEMENT POLICY – ADMISSION

I. General Admission

A. Applicants must meet all entrance requirements.

The program is open to those who have graduated from high school or passed the high school equivalency test (GED) and who are in good health, have a sincere interest in nursing, and a desire to serve people.

Since class size is limited, apply early by:

1. Requesting an application and returning it to the admission office with the \$30.00 application fee and an \$80.00 testing fee. Only if TEAS testing is needed.
 2. Providing an official high school transcript to the school. If you have a high school equivalency diploma (GED), please provide an official copy of your test scores and certificate.
 3. Providing a college transcript from any college or nursing program attended.
 4. Course syllabuses for each course applicant is seeking to have accepted. The syllabuses will be reviewed by faculty to ensure the previous courses meets the STC PN Program's objectives.
- B. Applicants will be considered individually after school records, pre – entrance examination results, and interviews are completed.
- C. A complete physical examination, medical/drug screen, a schedule of immunizations, Department of Education fingerprinting, Pennsylvania State Police clearance, and child abuse clearance must be completed before the start of the program.

II. Student Selection

- A. Applications are distributed from the Practical Nursing Office by personal request or available on the STC website.
- B. The applicant is scheduled for the TEAS test. A free TEAS prep course is available through the Life Long Learning Center in Pottsville prior to the TEAS testing date. An applicant may request to take a retest. An \$80.00 fee is required to cover the cost of the retest.
- C. A personal interview is scheduled with a member of the Practical Nursing Program Faculty.

- D. The Faculty and/or Admissions Committee review all applications and recommendations for admission are submitted to the Program Coordinator.
 - E. Applicants that have their A&P courses accepted will be responsible to pay a fee of \$200.00 for transfer of credits in full prior to the program start date. Students that have their Fundamentals course accepted and have passed the skills review day will be responsible to pay a fee of \$275.00 for transfer of credits and skills day.
 - F. Letters of acceptance with instructions for completing admission requirements will be forwarded to qualified applicants.
 - G. After satisfactory completion of the above procedures, the applicant must then complete the required medical/drug screenings and background clearances. Prior to admission all medical forms must be completed by the applicants' personal physician. Immunizations as listed and a 2-step PPD are required by affiliating clinical agencies and must be completed prior to the enrollment date.
 - H. Letters of rejection are forwarded to applicants failing to meet the qualifications for advanced placement.
- III. Advanced Placement Procedure
- A. Applicant must meet all of the above criteria and in addition, the candidate will:
 - 1. Submit a written request for Advanced Placement with a \$100.00 processing fee.
 - 2. Provide validation of meeting all admission requirements for the Schuylkill Technology Centers – Practical Nursing Program. This includes:
 - a. Minimum acceptable TEAS test scores dated within five (5) years of the application date.
 - b. Pennsylvania residence.
 - c. Satisfactory interview summary with practical nursing faculty that identifies appropriate interest/motivation of the applicant.
 - d. Evidence of valid high school transcript or GED certificate and grade sheet.
 - e. Evidence of good health (physical, mental) and current immunizations as required by affiliating clinical agencies/STC.
 - f. Pennsylvania State Police Criminal Record Check
 - g. Child Abuse Clearance
 - h. Department of Education finger printing clearance
 - i. Department of Human Services finger printing clearance (Applicants are not to get this clearance unless notified by the Practical Nursing Coordinator).
 - j. Drug screen

- k. Proof of health insurance
3. Validation/documentation of formal instruction in health related studies. School and official transcripts must be submitted.
- a. An 80% or better in courses and a satisfactory in clinical practicum are required for acceptance of advanced placement.
 - b. Formal instruction in health related studies must have been within two (2) years of the start date. Formal instruction in Anatomy & Physiology must have been within three (3) years of the start date.
4. Satisfactory performance of selected competencies is validated during a one (1) day clinical lab assignment. This will include the following skills:
- a. Bed making
 - b. Complete bed bath
 - c. Body positioning
 - d. Assisting with urinals/bedpans
 - e. Feeding
 - f. Measure urinary output
 - g. Perineal care (male/female)
 - h. Oral/tympanic temperature
 - i. Radial/apical pulse
 - j. Respirations
 - k. Blood pressure
 - l. Height/weight
 - m. Mouth care
 - n. Ambulatory assistance
 - o. Handwashing
 - p. Transferring
 - q. Body mechanics
 - r. Patient/environmental safety
 - s. Wound care
 - t. Foley insertion (male/female)/Foley irrigation
 - u. Tracheostomy care/suctioning
 - v. Oral/nasopharyngeal suctioning
 - w. Glucose testing and recording
 - x. Colostomy care
 - y. Enema

*Selected applicants will be notified of acceptance and billed for required tuition fees at least six (6) weeks before enrollment.

The Schuylkill Intermediate Unit #29 will not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership, or any other legally protected category. This policy is in accordance with state law, including the Pennsylvania Human Relations Act, and with federal law, including Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act

of 1975, and the Americans with Disabilities Act of 1990. The Schuylkill Intermediate Unit's commitment to non-discriminatory practices extends to prospective students and employees, current students and employees, parents of students, community members, and representatives of outside agencies.

Schuylkill Intermediate Unit employees, community members, and agency representatives who have a complaint of harassment or discrimination or who seek information about accommodations for individuals with disabilities should contact Dr. Diane Niederriter, Executive Director and Equal Rights and Opportunities Director, Schuylkill Intermediate Unit #29, PO Box 130, 17 Maple Avenue, MarLin, PA 17951, telephone number 570.544.9131, or fax number 570.544.6412.

Reviewed 7/10, 12/12

Revised 2/98, 4/03, 4/04, 4/05, 2/06, 2/07, 10/07, 2/08, 7/09, 12/11, 6/13.11/15,12/20

Refined 6/99, 5/00, 4/01, 3/02, 12/02

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CONFERENCE ON ADVANCED PLACEMENT	DATE:
Applicant's Name (Please print)	Applicant's Signature

1. Advanced Placement Policy reviewed and understood. _____
2. Fee schedule and tuition reduction reviewed and understood. _____

Outlines for Courses in Term I:	
Fundamentals of Nursing	Clinical Practicum - Checklists
Anatomy & Physiology I	

Outlines for Courses in Term II:	
Anatomy & Physiology II	

Textbooks - For review on loan to student:

Textbooks	Date Borrowed	Date Returned
Fundamentals of Nursing		
Structure & Function of the Human Body		

Material to be given to student:

- Student Handbook _____
- STC Orientation Packet _____
- Term I Clinical Objectives, related information packet, and self-evaluation _____
- Course syllabus _____

Deadline for decision _____

Decision: _____

Schedule for clinical/lab performance:

Signature: _____
 PN Coordinator

11/91

Reviewed 2/07, 2/08, 7/10, 12/11, 12/12

Revised 2/98, 4/04, 4/05, 7/09, 11/15, 12/20

Refined 4/99, 5/00, 4/01, 3/02, 12/02

SCHUYLKILL TECHNOLOGY CENTER – NORTH CAMPUS
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Nursing Experience Form – Applicant

Name of Applicant: _____

Please answer the following questions about your previous nursing experience:

1. Did you ever attend a nursing school or any type of training program in nursing?

If your answer is “yes”, please give name and complete address of the school(s) and dates enrolled

a. _____

b. _____

2. Describe the type of nursing experience you had while enrolled in the nursing school/training program. (Include a description of the type of patients cared for and type of nursing procedures performed.)

3. An official transcript from the school(s) attended must be submitted.

STC Practical Nursing Program
Advanced Placement Application

Nursing Experience Form-To be completed by Applicant and Signed off by Clinical Instructor during clinical lab experience day.

Has the applicant demonstrated proficiency in nursing procedures in the following skills in the clinical setting?

	Answer Yes or No	Please comment about your answer	Instructor Initials
1. Making beds for patients when they are <u>not</u> in bed.			
2. Making beds for patients when they are in bed.			
3. Giving complete baths			
4. Body positioning			
5. Giving patients bedpans and urinals.			
6. Feeding patients who cannot feed themselves.			
7. Taking oral/tympanic temperature, pulse, and respiration of patients.			
8. Taking blood pressure of patients.			
9. Apical rate			
10. Provides mouth care.			
11. Transferring of patient.			
12. Body mechanics.			
13. Patient/Environmental Safety.			
14. Measures resident urinary output			
15. Provides perineal care			
16. Measures weight & height			
17. Handwashing.			
18. Utilizes standard precautions.			
19. Wound care			
20. Foley insertion			
21. Tracheostomy care			
22. G-tube care			
23. Foley irrigation			
24. Glucose testing and recording			
25. Colostomy care			
26. Enemas			
27. Body positioning			
28. Assisting with urinals/bedpans			
29. Feeding			
30. Ambulatory assistance			

Signature _____
Clinical Instructor

Date

