

SCHUYLKILL TECHNOLOGY CENTER

101 Technology Drive, Frackville, PA 17931

(570) 874-1412 or Fax (570) 874-4028

www.stcenters.org

Practical Nursing Program

Date: School Year 2022 - 2023
School Year 2022 - 2024

From: Mrs. Kimberly O'Neill, BSN, RN
Practical Nursing Coordinator

To: Practical Nursing Program Applicants

Subject: Practical Nursing Program Information Packet

Thank you for your interest in our Practical Nursing Program at Schuylkill Technology Center ~ North Campus, Frackville, PA (STC). The Practical Nursing Program consists of one full time day program beginning in July of each calendar year and an 18 month part-time program which has various start dates. Please contact the Practical Nursing Program at 570-874-1412 for the next available class being offered.

The **full time day program** will take one year to complete and is comprised of three terms. Students attending the full time program receive theory at STC North Campus Monday thru Friday. The class days will be held from 8:00 am – 2:30 pm and clinical will be held from 6:45 am – 2:15 pm. The days for class and clinical will vary.

The **part time day program** is an 18 month program that is comprised of three terms. Class and clinical are three days per week, **these days may vary throughout the week.** However, students will be given sufficient notice prior to changing class/clinical days. Class and clinical hours are the same as the full time program.

If you have any questions, please contact the Practical Nursing program at 570-874-1412.

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An Equal Opportunity Educational Facility
Accredited by the Pennsylvania State Board of Vocational Education,
Bureau of Career and Technical Education

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Practical Nursing Program Pre-Admission Assessment Examination

All applicants for the Schuylkill Technology Center Practical Nursing Program must take the Practical Nursing Pre-Admission Entrance Exam (TEAS) in Reading, Mathematics, and English. The test is offered monthly, you will find a copy of the scheduled dates and times within this packet. We will begin our TEAS testing for the next Part-time and Full-time classes of 2021 and 2022 in September 2020. The purpose of the pre-admission exam is to evaluate whether you have the academic skills and aptitude necessary to successfully complete the program. The assessment will determine if academic remediation is necessary. Remediation and test preparation is available through the Lifelong Learning Center free of charge.

If you would like to register for the next pre-admission examination preparation program, please contact the Lifelong Learning Center at 570-628-5761. Please call this number for dates and locations for the program. This pre-admission preparation program consists of a two day session. There is no charge for the pre-admission assessment or academic remediation.

You can proceed to contact the Practical Nursing Office once you feel prepared to take the TEAS at 57-874-1412. You can then submit your application and application fee to the Practical Nursing Office. **A copy of your high school transcript must be received before you can take the TEAS examination.** You will then be scheduled for the next TEAS exam. A combined average in Reading, Mathematics, and English scores of 55% is needed in order to pass the TEAS. The TEAS may be retested up to two times.

Thank you.

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Practical Nursing Program – Fees and Tuition

The following are current costs (subject to change) related to the Practical Nursing Office

*Fees	Entrance	Term I 515 Hours	Term II 515 Hours	Term III 275.5 Hours	Total 1545 Hours
Tuition (Hours by Term)		\$5,407.50	\$5,407.50	\$5407.50	\$16222.50
**Application/TEAS Test Fee	**\$110.00				**\$110.00
*Background Checks (Estimated Out of Pocket)	*\$85.00				*\$85.00
*Health Screening (Estimated Out of Pocket)	*\$250.00				*\$250.00
Program Fees (Hours by Term)		\$1236.00	\$1236.00	\$1,236.00	\$3708.00
Total	*\$445.00	\$6,643.50	\$6,643.50	\$6,643.50	\$20,375.50
Program Fees are charged at a rate of \$2.40 per hour, per term and include the following deliverables: Books, Technology, and Software Access, Examination fee, uniforms, CPR, TB test, and Graduation fees.					
*Estimated out of Pocket Cost					
Total Graduation Fees = \$375.00					
TOTAL ESTIMATED COST = \$20,375.50					

***All costs are approximate and subject to change. Tuition and fee schedule is subject to change at any board meeting of each calendar year.**

Tuition: Students are responsible for payment for their tuition amounts (less any approved Pell, GSL, or Scholarship Awards) within ten (10) days prior to the start of each new term. The Practical Nursing Program is comprised of three terms. Refer to your student handbook for term dates.

Students are also responsible for the following: application/test fees, clearances, health screenings including immunizations, and drug screening.

In the event that a student fails to pay in full the term tuition payment (less any approved Pell, GSL, or Scholarship Awards), the student will not be permitted to attend classes.

Tuition Refund will be based on each term payment. If a student enrolled in a program withdraws or is terminated by the school, the following refund policy is applicable after the first full class day:

<u>Refund Due</u>	<u>Practical Nursing Program</u>
75%	Day 2 to 10
50%	Day 11 to 15
25%	Day 16 to 30
No Refund	After Day 30

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****Below is the link for the online LPN application-Please complete online by going to www.stcenters.org. Click on Adult Programs-Welcome- LPN Application.****

<https://skl-web.scansoftware.com/cafeweb/tapestry?page=LPN%20Application>

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Background Checks – Previous Employment for Student Placement Disclosure

I acknowledge that having a previous criminal record containing a felony may prohibit my participation in a post - secondary program and may create a barrier to program completion. I agree to a private meeting to disclose any previous felony convictions prior to the start of the program for which I am applying. I understand that failure to disclose information prior to start of the program or while enrolled may result in immediate termination from the program.

Signature

Date

SCHUYLKILL TECHNOLOGY CENTER

Practical Nursing Program
101 Technology Drive, Frackville, PA 17931
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Request for Secondary Education (High School) Transcript

I am requesting an **Official Transcript**. Since this transcript is for educational purposes, please forward to:

Schuykill Technology Center – North Campus
Practical Nursing Program
101 Technology Drive
Frackville, PA 17931
(570)874-1034, Extension 4881

My signature below authorizes you to send my transcripts.

Please print the following information:

Name: _____

Other Name (if applicable): _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

Year of Graduation: _____

Signature: _____

This form is for you to submit to your high school guidance counselor or principal. Most institutions require a fee for processing transcripts. It is your responsibility to contact the high school to determine the institutional policy and remit the proper amount with this request form.

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Request for Transcript of GED® Test Scores
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In an effort to enhance services for individuals who receive the Commonwealth Secondary School Diploma, the Pennsylvania Department of Education is transferring all of its diploma and transcript processing services to DiplomaSender at <https://www.diplomasender.com/>

Effective October 1, 2016 all Pennsylvania high school equivalency diplomas and transcripts for the GED test, HiSET exam, as well as those awarded through the 30 College Credit Option, will be handled by DiplomaSender.

To request a copy of a transcript, diploma, or letter of verification of high school equivalency, visit <https://www.diplomasender.com/>

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Background Checks – Previous Employment for Student Clinical Placement DISCLOSURE

The Schuylkill Technology Center's Practical Nursing program utilizes a variety of different clinical sites throughout the academic program in order to provide the student practical nurse with a variety of learning experience and opportunities. The following facilities are utilized as cooperating agencies as part of the clinical educational process.

<ul style="list-style-type: none">• Schuylkill Technology Center- North Campus 101 Technology Drive Frackville, PA 17935• Schuylkill IU #29 – Early Intervention Program 101 Technology Drive Frackville, PA 17931• Schuylkill Center 1000 Schuylkill Manor Road Pottsville, PA 17901• Mount Carmel Senior Living Community 2616 Locust Gap Highway Mount Carmel, PA 17851• Broad Mountain Nursing & Rehabilitation Center 500 West Laurel Street Frackville, PA 17931• Rosewood Rehabilitation & Nursing Center 401 University Drive Schuylkill Haven, PA 17972• Hometown Nursing and Rehabilitation Center 149 Lafayette Avenue Tamaqua, PA 18252• Geisinger Shamokin Area Community Hospital 4200 Hospital Road Coal Township, PA 17866	<ul style="list-style-type: none">• Davita Frackville 950 Mall Road Frackville, PA 17931• Lehigh Valley Health Network- Schuylkill 700 East Norwegian Street Pottsville, PA 17901• Schuylkill Technology Center- South Campus 15 Maple Avenue Marlin, PA 17951• Schuylkill Intermediate Unit PO Box 130 Maple Avenue Marlin, PA 17901• Silver Pines Treatment Center 5 White Owl Drive Mahanoy City, PA 17948• Manor Care 420 Pulaski Drive Pottsville, PA 17901• Shenandoah Senior Living Community 101 East Washington Street Shenandoah, PA 17976• Child Development, INC. – Pottsville Center 701 Mount Hope Avenue Pottsville, PA 17901• Aveanna Healthcare 400 West Columbia Avenue – Suite 100 Schuylkill Haven, PA 17972
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Background Checks – Previous Employment for Student Clinical Placement

DISCLOSURE

Clinical agencies have the right to establish criteria that would exclude a student from placement at their facility. A criminal record containing a felony, a felony related to a controlled substance, or a felony related to health care fraud and patient abuse may keep a potential student from participating in clinical at the cooperating agencies. Furthermore, a clinical agency has the right to refuse a student practical nurse to participate in a clinical experience at the cooperating agency if the student was a previously terminated employee.

It is the responsibility of the student applicant to disclose any prior employment termination with any of the cooperating agencies during the application process to the STC PN program and prior to the first day of orientation. If a new cooperating agency is added to the list while enrolled in the Practical Nursing program, it remains the students' responsibility to immediately notify the Practical Nursing Coordinator of previous employment termination from that cooperating agency.

The STC PN Program will evaluate such student situations, in collaboration with the cooperating agency, to possibly find alternatives for the student to complete the objectives of the course. All students are expected to meet course objectives as defined by the course module. In the event another clinical alternative is not available to meet the specific term clinical objectives, the student may not be able to progress and complete the Practical Nursing program.

Additionally, the Office of the Inspector General, U.S. Department of Health & Human Services, has the authority to exclude individuals and entities from federally funded health care programs pursuant to sections 1128 and 1156 of the Social Security Act and mandates a list of all currently excluded individuals and entities called the List of Excluded Individuals and Entities (LEI). Any facility who hires an individual or entity on the LEIE may be subject to civil or monetary penalties. Therefore, any potential or current student who is on the list will not be permitted acceptance into the program or completion of the program.

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Background Checks – Previous Employment for Student Clinical Placement

DISCLOSURE

I acknowledge that having a previous criminal record containing a felony may prohibit my participation in clinical and may create a barrier to program completion. I agree to a private meeting to disclose any previous felony convictions as well as any previous employment termination from any of the listed cooperating clinical agencies prior to the start of the Practical Nursing program for which I am applying. I understand that failure to disclose prior to the start of the program or while enrolled, as new cooperating agencies are added to the list, may result in immediate termination from the Practical Nursing program.

Printed Name

Date

Signature

Date

Schuylkill Technology Center
Post – Secondary



Schuylkill Technology Center ~ North Campus
101 Technology Drive
Frackville, PA 17931
(570) 874- 1412
Fax: (570) 874- 4028

Schuylkill Technology Center ~ South Campus
17 Maple Avenue
Marlin, PA 17951
(570) 544 – 4748
Fax: (570) 544 – 3895

Important Telephone Numbers

North Campus (570) 874 – 1034

- Admissions: Extension 4881
- Job Placement: Extension 4816
- Practical Nursing Office: Extension 4881
- Fax: (570) 874 – 4028

South Campus (570) 544-4748

Job Placement: Extension 3116

Pre-Admission Testing (570) 628-5761

Financial Aid Coordinator and Student Accounts (570) 544 – 4904

- Email address: friem@stcenters.org

Airport Campus: Tractor Trailer Program and Heavy Equipment Operator (570) 544- 4904

- Fax: (570) 544-4952

NON-DISCRIMANTAIION POLICY

The Schuylkill Intermediate Unit 29 will not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership, or any other legally protected category. This policy is in accordance with state law, including the Pennsylvania Human Relations Act and with federal law, including Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1975, and the Americans with Disabilities Act of 1990. The Schuylkill Intermediate Units commitment to non-discriminatory practices extends to prospective students and employees, current students and employees, parents of students, community members, and representatives of outside agencies.

Schuylkill Intermediate Unit employees, community members, and agency representatives who have a complaint of harassment or discrimination or who seek information about accommodations for individuals with disabilities should contact Dr. Gregory Koons, Executive Director, Equal Rights and Opportunities Director, Schuylkill Intermediate Unit 29, PO Box 130, 17 Maple Avenue, Marlin, PA 17951, Telephone number (570)-544-9131, or fax (570)-544-6412

Visit our website at www.stcenters.org