

SCHUYLKILL TECHNOLOGY CENTER

15 Maple Avenue  
Mar Lin, PA 17951

BID SPECIFICATIONS- Revised 6/6/22

**Project Name: Cement Flooring Installation RIE/Carpentry South Revision**

**Location: Schuylkill Technology Center South Campus, 15 Maple Avenue, Mar Lin, PA 17951**

**BID DUE: 6/30/22 at 12pm**

**INVITATION TO BID**

The Schuylkill Technology Center Board of Directors, will accept bids in accordance with the specifications and instructions set forth herein.

All bids are to be submitted to the attention of Shannon Brennan, Director, Schuylkill Technology Center, 15 Maple Avenue, Mar Lin, PA 17951, or via email: sbrennan@stcenters.org **no later than 12pm on 6/30/22.**

Bids will be opened and reviewed by the Administration and a recommendation for awarding the bids will be made by the Executive Director under the Authority of the STC Board of Directors on 6/30/22 at 2pm.

**GENERAL CONDITIONS**

1. All bids shall be completed on the attached forms supplied by the Intermediate Unit. One (1) copy is to be returned to the Intermediate Unit and one (1) copy retained for your files.
2. **The prices stated shall be net prices and shall include delivery, installation and demonstration.** All prices quoted shall be exclusive of Federal and State Taxes. Exemption certificate, if required, will be furnished to the successful bidder upon request.
3. The work will be performed starting **after 7/1/22**
4. Bidder's proposals must be accompanied by a certified check, certified bank treasurer's check, bank cashier's check, or bid bond in the form included with the bidding documents. Any such check or bid bond shall be in the amount of 10% of the base bid plus the aggregate sum of all additive alternates. A bid bond shall be provided by a satisfactory corporate surety, approved by Owner's legal counsel, and shall name as payee or obligee the **Schuylkill Technology Center.**
5. The bid bond or check shall be forfeited if the approved low bidder fails to execute a contract to complete the work within twenty (20) days of the issuance of the notice of the award of the bid; otherwise any checks or bonds shall be returned when a contract with the low bidder is executed.
6. Any bidder submitting a proposal shall specify in writing that the product proposed meets or exceeds the existing product. Schuylkill Technology Center reserves the right to approve to the color of split face brick utilized to for replacement.
7. The Schuylkill Technology Center of Directors reserves the right to waive any informality in the bidding or reject any and all bids submitted and to award the contract in the best interest of the Schuylkill Technology Center using the following rubric:

Cost	7 points
Financial Conditions/Stability/Business Practices	1

Experience & References	2
<b>Total Points</b>	<b>10</b>

**Bid Protest Process**

A bidder may protest a bid award if s/he believes that the award was inconsistent with Board policy or administrative regulations or the bid’s specifications, or was not done in compliance with law.

The bidder must file a written protest with the Superintendent or designee within five (5) working days after receipt of notification of the bid award. The bidder must submit with the protest, all documents supporting or justifying the protest.

A bidder’s failure to file the protest documents in the given time period will constitute a waiver of his/her right to protest the award of a bid.

The Superintendent or designee will review the protest and supporting documents and render a written decision within thirty (30) working days. The Superintendent or designee may arrange a meeting with the protester to attempt to resolve the issue.

The bidder may submit a written appeal of the Superintendent or designee’s decision to the Board. The Board will provide reasonable notice to the bidder of the Board’s timeline for consideration of the appeal.

The Board’s decision will be final.

**Bid Specifications:**

Install a cementitious polyurethane flooring (approximately 1 1/4 inch in thickness in the RIE (approximately 1900 square ft.) and Carpentry (approximately 2400 square feet) Classrooms at the South Campus to bring the flooring to the appropriate level in preparation for a poured epoxy floor that will align with the existing hallway and exit door heights.

**SCHUYLKILL TECHNOLOGY CENTER SOUTH CAMPUS**

*An on-site visit must be made to clarify exact specifications.*

**Contact Name:** John Conville, Maintenance Supervisor at Telephone (570) 544-4748 ext 3900

**Project Name:** Asbestos Abatement & Flooring Installation, RIE/Carpentry South

BIDDER \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_ TELEPHONE

\_\_\_\_\_ CONTACT PERSON

\_\_\_\_\_ EMAIL TITLE \_\_\_\_\_

PROPOSED PRICE:  
\_\_\_\_\_

SIGNED \_\_\_\_\_ DATE: \_\_\_\_\_

**Please attached proposal.**

**CONTRACT**

An order signed by the Executive Director and Business Manager of the Schuylkill Technology Center, shall consummate the contract. The advertisement of bids, specifications, and bid form shall comprise the complete contract documents.

SIGNED \_\_\_\_\_ DATE: \_\_\_\_\_  
Dr. Gregory Koons

SIGNED \_\_\_\_\_ DATE: \_\_\_\_\_  
Brittany Doyle