



~ DESCRIPTION & GUIDE ~



Schuylkill Technology Center

SCHUYLKILL DIVERSIFIED OCCUPATIONS

Students currently attending Schuylkill County school districts have the option to participate in a “Diversified Occupations” program during their senior year offered through the supervision of the Schuylkill Technology Center. The Diversified Occupations (D.O.) one year program prepares students to develop marketable workforce skills through related theory assignments and job training connected with actual employment opportunities. Students must be legally employed for a minimum of 15 hours per week. A secondary student may apply for admission to the D.O. program under the following conditions: (1) STC does not offer a related occupational training program, (2) STC program enrollments are to capacity, or (3) inability to meet entrance requirements for other existing vocational programs. D. O. program requirements include the following:

- ◆ Parent/guardian approval
- ◆ District staff recommendations
- ◆ An approved job site
- ◆ Employer’s worker compensation insurance
- ◆ Transportation / Insurance
- ◆ STC/Employer Training Agreement
- ◆ STC/Employer Training Plan
- ◆ Meet with STC Co-op Coordinator each week
- ◆ Employer evaluations

* Upon completion of the Diversified Occupations program, D. O. students are required to sit for the NOCTI competency exam “21st Century Skills

The Schuylkill Intermediate Unit does not discriminate in its educational programs, activities, or employment practices based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership, or any other legally protected category. This policy is in accordance with state law, including the Pennsylvania Human Relations Act, and with federal law, including Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, and the Americans with Disabilities Act of 1990. The Schuylkill Intermediate Unit’s commitment to non-discriminatory practices extends to prospective students and employees, current students and employees, parents of students, community members, and representatives of outside agencies.

Schuylkill Intermediate Unit employees, community members, and agency representatives who have a complaint of harassment or discrimination or who seek information about accommodations for individuals with disabilities should contact Dr. Diane Niederriter, Executive Director and Equal Rights and Opportunities Director, at Schuylkill Intermediate Unit 29, P.O. Box 130, 17 Maple Avenue, Mar Lin, PA 17954 {Telephone number (570) 544-9131 – Fax number (570) 544-6412}.

D. O. STUDENT CHECKLIST:

If you are motivated and have the desire to start building your skills and reputation out in the workforce, please review the following student requirements:

- Resume - (STC website > Quick Links > Diversified Occupations > Resume Development).
- Working Permit (if under the age of 18).
- Transportation - PA Driver's License / Insurance ID.
- Complete a D. O. application (STC website).
- Follow an occupational Training Plan.
- Appropriate Dress for the workplace.
- Personal Protective Equipment (PPE).
- Comply with industry safety regulations (OSHA).



A Diversified Occupations experience is planned in accordance with the student's stated career objective.

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**For further information and assistance concerning
Diversified Occupations, contact Mr. McGinley:**

- STC NORTH (Frackville) -

The Cooperative Education / D.O. office at the STC North Campus is located in the east wing. If Mr. McGinley is not available, please leave a message with Mrs. Holley at the front lobby.

Phone: (570) 874-1034 x4816
tpcm@stcenters.org

- STC SOUTH (Mar Lin) -

The Cooperative Education /D.O. office at the STC South Campus is located on the first floor main office. If Mr. McGinley is not available, please leave a message with Ms. Purcell at the front lobby.

Phone: (570) 544-4748 x3110
tpcm@stcenters.org

*Applications for Schuylkill Diversified Occupations are
available on the Schuylkill Technology website:*

>www.stcenters.org

>Schuylkill Diversified Occupations

>Application