

Welcome to Choices360 for Schuylkill Technology Center! This is your online career portfolio. You will be asked to update your portfolio each year you are at STC. The information you include will reflect your skills and accomplishments for your future in compliance with the Pennsylvania Career Education and Work Academic Standards and PA Career Readiness Index.

You are asked to complete the portfolio one month prior to the end of your STC Semester. Your Instructor will remind you of the exact due date.

Specific instructions for your current academic year can be found by clicking the link for Instructional Documents below. Please be sure your Pop-Up Blocker is disabled!

ELECTRONIC STORAGE SYSTEM FOR PORTFOLIO- Choices360

Students will log into www.choices360.com

Student will create an account & a password (Please write down your login information so that you can access the system annually.)

Activation Code to set up account- PA01505

The following sections must be graded and an overall cumulative grade will be calculated.

9th & 10th Grade Career Portfolio Tasks	Points Available	Advanced	Proficient	Basic	Unsatisfactory	Total Points Earned
Career Cluster Survey (13.1.11-A)	5	5 Points	3 Points	1 Point	0 Points	
Saved Career Clusters and Career Pathways (13.1.11-A) Must Save a Minimum of 3 Careers	5	5 Points	3 Points	1 Point	0 Points	
Your Profile- Looking Ahead My Goals and Action Plans Career Objective (13.3.11)	10	10 Points	7 Points	4 Points	0 Points	
Your Profile- Looking Ahead Picture of Me in the Future (13.1.11-G)	10	10 Points	7 Points	4 Points	0 Points	
Career Planning Getting Ready for Work Resume (13.1.11G)	10	10 Points <ul style="list-style-type: none"> • Professional Appearance • Accurate and very detailed • No spelling/ grammar errors 	7 Points <ul style="list-style-type: none"> • Professional Appearance • Accurate and adequately detailed • No more than 2 spelling/ grammar errors 	4 Points <ul style="list-style-type: none"> • Unprofessional Appearance • Disorganized with inaccuracies • No more than 3 spelling/ grammar errors 	0 Points <ul style="list-style-type: none"> • Unprofessional Appearance/ missing • Inadequate/ Inaccurate • More than 3 spelling/ grammar errors 	
Work Sample #1	10	10 Points	7 Points	4 Points	0 Points	
Work Sample #2	10	10 Points	7 Points	4 Points	0 Points	

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Work Sample #3	10	10 Points	7 Points	4 Points	0 Points	
Awards/Achievements/Extra Curricular Activities/Community Service	NP	Completed			Not Completed	
TOTAL POINTS FOR PERFORMANCE GRADE	70					

11th Grade Career Portfolio Tasks	Points Available	Advanced	Proficient	Basic	Unsatisfactory	Total Points Earned
Career Cluster Survey (13.1.11-A)	5	5 Points	3 Points	1 Point	0 Points	
Saved Career Clusters and Career Pathways (13.1.11-A) Must Save a Minimum of 3 Careers	5	5 Points	3 Points	1 Point	0 Points	
Your Profile- Looking Ahead My Goals and Action Plans Career Objective (13.3.11)	10	10 Points	7 Points	4 Points	0 Points	
Your Profile- Looking Ahead Picture of Me in the Future (13.1.11-G)	10	10 Points	7 Points	4 Points	0 Points	
Career Planning Getting Ready for Work Resume (13.1.11C)	10	10 Points <ul style="list-style-type: none"> • Professional Appearance • Accurate and very detailed • No spelling/ grammar errors 	7 Points <ul style="list-style-type: none"> • Professional Appearance • Accurate and adequately detailed • No more than 2 spelling/ grammar errors 	4 Points <ul style="list-style-type: none"> • Unprofessional Appearance • Disorganized with inaccuracies • No more than 3 spelling/ grammar errors 	0 Points <ul style="list-style-type: none"> • Unprofessional Appearance/ missing • Inadequate/ Inaccurate • More than 3 spelling/ grammar errors 	
College Planning Post-Secondary Plans After High School Transition (13.1.11F)	NP	Completed			Not Completed	
EVERFI Financial Literacy (13.4.11.D,G) Must Complete the following Sections: Savings, Banking, Payment Types, Credit Scores, Higher Education, Renting vs. Owning, Insurance & Taxes, Consumer Protection, & Investing: www.everfi.com	90					
Work Sample #1	10	10 Points	7 Points	4 Points	0 Points	
Work Sample #2	10	10 Points	7 Points	4 Points	0 Points	
Work Sample #3	10	10 Points	7 Points	4 Points	0 Points	

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Awards/Achievements/Extra Curricular Activities/Community Service	NP	Completed			Not Completed	
TOTAL POINTS FOR PERFORMANCE GRADE	160					

12th Grade Career Portfolio Tasks	Points Available	Advanced	Proficient	Basic	Unsatisfactory	Total Points Earned
Career Cluster Survey (13.1.11-A)	5	5 Points	3 Points	1 Point	0 Points	
Saved Career Clusters and Career Pathways (13.1.11-A) Must Save a Minimum of 3 Careers	5	5 Points	3 Points	1 Point	0 Points	
Your Profile- Looking Ahead My Goals and Action Plans Career Objective (13.3.11)	10	10 Points	7 Points	4 Points	0 Points	
Your Profile- Looking Ahead Picture of Me in the Future (13.1.11-G)	10	10 Points	7 Points	4 Points	0 Points	
Career Planning Getting Ready for Work Resume (13.1.11C)	10	10 Points <ul style="list-style-type: none"> • Professional Appearance • Accurate and very detailed • No spelling/grammar errors 	7 Points <ul style="list-style-type: none"> • Professional Appearance • Accurate and adequately detailed • No more than 2 spelling/grammar errors 	4 Points <ul style="list-style-type: none"> • Unprofessional Appearance • Disorganized with inaccuracies • No more than 3 spelling/grammar errors 	0 Points <ul style="list-style-type: none"> • Unprofessiona l Appearance/missing • Inadequate/ Inaccurate • More than 3 spelling/ grammar errors 	
Career Planning Getting Ready for Work Cover Letter (13.1.11C)	10	10 Points <ul style="list-style-type: none"> • Professional Appearance • Accurate and very detailed • No spelling/grammar errors 	7 Points <ul style="list-style-type: none"> • Professional Appearance • Accurate and adequately detailed • No more than 2 spelling/grammar errors 	4 Points <ul style="list-style-type: none"> • Unprofessional Appearance • Disorganized with inaccuracies • No more than 3 spelling/grammar errors 	0 Points <ul style="list-style-type: none"> • Unprofessiona l Appearance/missing • Inadequate/ Inaccurate • More than 3 spelling/ grammar errors 	
Career Planning Job Applications	NP	Completed			Not Completed	
College Planning Post-Secondary Plans After High School Transition (13.1.11F)	NP	Completed			Not Completed	

Career Planning Apply to Career Link (13.2.11.B)	NP	Completed			Not Completed	
Career Planning Submit resume to Northeast PA Manufacturers & Employers Association Email to maea_info@nepamaea.com	NP	Completed			Not Completed	
Letter of Recommendation #1	5	5 Points	3 Points	1 Point	0 Points	
Letter of Recommendation #2	5	5 Points	3 Points	1 Point	0 Points	
Letter of Recommendation #3	5	5 Points	3 Points	1 Point	0 Points	
Work Sample #1	10	10 Points	7 Points	4 Points	0 Points	
Work Sample #2	10	10 Points	7 Points	4 Points	0 Points	
Work Sample #3	10	10 Points	7 Points	4 Points	0 Points	
Awards/Achievements/Extra Curricular Activities/ Community Service	NP	10 Points	7 Points	4 Points	0 Points	
TOTAL POINTS FOR PERFORMANCE GRADE	95					

Upon Graduation from STC, you will receive an unofficial copy of your Transcript, your STC Certificate of Completion, your Program of Study Completed Task List and NOCTI/NIMS Results. We suggest you upload those documents to Choices360 and add to your portfolio so that you have them readily available for interviews.